



City of San Leandro

Meeting Date: October 7, 2013

Staff Report

File Number: 13-481

Agenda Section: CONSENT CALENDAR

Agenda Number: 8.D.

TO: City Council

FROM: Chris Zapata
City Manager

BY: Theresa Mallon
Library Services Director

FINANCE REVIEW: Not Applicable

TITLE: Staff Report for Amendments to the San Leandro Municipal Code and City Councilmembers Handbook to Add a Youth Member to the Library-Historical Commission

SUMMARY AND RECOMMENDATIONS

Staff recommends that the City Council pass-to-print the draft ordinance, and adopt the resolution, amending sections of the San Leandro Municipal Code (SLMC) and City Councilmembers Handbook to allow the appointment of a youth member to the Library-Historical Commission.

BACKGROUND

The San Leandro Public Library serves a large youth population with many programs and events targeted to teenagers. Expanding the Library Historical Commission to eight members to include a youth member will lend their perspective and voice to the discussions and considerations of the Commission.

At its December 11, 2012 meeting, the City Council Rules and Communications Committee and Library staff discussed the addition of a youth member to the Library Historical Commission. At the conclusion of the meeting, it was agreed that a youth member be added to the Library-Historical Commission.

Amendments to the Municipal Code and City Councilmembers Handbook must be made to enable the appointment of a youth member to the Library-Historical Commission.

Analysis

The City Council Rules and Communications Committee recommended that the youth member of the Library-Historical Commission be appointed by the Library Director. To maintain consistency with other similar board and commission positions, staff is

recommending that the youth member be nominated by the Library Director, and appointed by the City Council. It is also recommended that the youth member be a full voting member of the Commission, and participate in all items on the Commission agenda.

Current Agency Policies

- Chapter 1-3 Boards and Commissions, San Leandro Municipal Code
- Section XV-Boards and Commissions, San Leandro City Councilmembers Handbook

Committee Review and Actions

- On December 11, 2012, the City Council Rules and Communications Committee and Library staff discussed the addition of a youth member to the Library Historical Commission, and forwarded a recommendation to the City Council to add a youth member to the Library-Historical Commission.

Fiscal Impacts

None.

Budget Authority

N/A

ATTACHMENTS

None.

PREPARED BY: Theresa Mallon, Director, Library Services Department



City of San Leandro

Meeting Date: October 7, 2013

Ordinance

File Number: 13-437 **Agenda Section:** CONSENT CALENDAR

Agenda Number:

TO: City Council

FROM: Chris Zapata
City Manager

BY: Theresa Mallon
Library Services Director

FINANCE REVIEW: Not Applicable

TITLE: PASS TO PRINT: An Ordinance Amending Chapter 3, Title 1 of the San Leandro Municipal Code by Amending Sections 1-3-125 and 1-3-800, and Adding Section 1-3-801, to Add a Youth Member to the Library-Historical Commission (adds a youth member as a full voting member to the Library-Historical Commission)

WHEREAS, the membership of the City's boards and commissions, with the exception of the Youth Advisory Commission, is comprised solely of adults; and

WHEREAS, San Leandro's public libraries serve a large youth population, and offer many programs and services targeted to teenagers; and

WHEREAS, the City Council wishes to include the youth perspective on issues and actions considered by the Library-Historical Commission, by adding a youth member to the Commission; and

WHEREAS, expanding the Library-Historical Commission to eight members, by the addition of one youth member nominated at-large by the City's Library Director, would allow for continued representation from each Council District, while adding a youthful voice and perspective to the discussions and deliberations of the Commission.

NOW, THEREFORE, the City Council of the City of San Leandro does ordain as follows:

SECTION 1. **PURPOSE.** The purpose of these amendments is to add a youth member to the San Leandro Library-Historical Commission, who would be under age 18 at the time of appointment, and who would be nominated by the Library Director and appointed by the City Council.

SECTION 2. **AMENDMENT OF CODE.** Title 1, Section 1-3-125 MEMBERS-EMPLOYEES EXCLUDED of the City of San Leandro Municipal Code is hereby

amended to read as follows, with additions in underline and deletions in strikethrough text:

No ~~salared officer or~~ employee of the City shall be eligible to hold office as a Board or Commission member, except members of the Youth Advisory Commission, the youth member of the Library-Historical Commission, or as required by ordinance.

SECTION 3. AMENDMENT OF CODE. Title 1, Section 1-3-800 MEMBERSHIP of the City of San Leandro Municipal Code is hereby amended to read as follows, with additions in underline and deletions in strikethrough text:

The Library-Historical Commission shall consist of seven (7) adult members, and one (1) youth member pursuant to §1-3-801. The membership shall comprise at least one elector from each of the six (6) Council Member Districts pursuant to §1-3-110 of this Code. Each Commission member shall be appointed by the City Council and may be removed from the Commission without cause, notice, or hearing by the City Council under §1-3-105.

SECTION 4. AMENDMENT OF CODE. Title 1, Section 1-3-801 YOUTH MEMBER of the City of San Leandro Municipal Code is hereby enacted as follows:

1-3-801-YOUTH MEMBER

The Library Director shall nominate a youth member to the Library-Historical Commission for appointment by the City Council. The youth member shall be a resident of the City, and under the age of eighteen (18) years at the time of appointment. The youth member shall hold office for one year commencing in September, until his/her successor is appointed and qualified.

SECTION 5. EFFECTIVE DATE AND PUBLICATION. This ordinance shall take effect thirty (30) days after adoption. The City Clerk is directed to publish the title once and post a complete copy thereof on the City Council Chamber bulletin board for five (5) days prior to adoption.



City of San Leandro

Meeting Date: October 7, 2013

Resolution - Council

File Number: 13-482 **Agenda Section:** CONSENT CALENDAR

Agenda Number:

TO: City Council

FROM: Chris Zapata
City Manager

BY: Theresa Mallon
Library Services Director

FINANCE REVIEW: Not Applicable

TITLE: ADOPT: Resolution Amending Section XV-Boards and Commissions of the City of San Leandro Councilmembers Handbook, Related to Adding a Youth Member to the Library-Historical Commission (makes updates for the appointment of a youth member)

WHEREAS, the City Council wishes to include the youth perspective on issues and actions considered by the Library-Historical Commission; and

WHEREAS, amendments to Section XV-Boards and Commissions of the City of San Leandro Councilmembers Handbook ("the Handbook") are necessary in order to add a youth member to the Library-Historical Commission.

NOW, THEREFORE, the City Council of the City of San Leandro does RESOLVE as follows:

SECTION 1. Subsection entitled "ELIGIBILITY AND QUALIFICATIONS" of the City of San Leandro Councilmembers Handbook is hereby amended to read as follows, with additions in underline and deletions in strikethrough text:

No member of any board or commission shall be a member of any other board or commission or hold any paid office or employment in the City Government. In order to be eligible for an appointment to any board or commission, a person shall be a qualified elector of the City except members of the Youth Advisory Commission and the youth member of the Library-Historical Commission.

SECTION 2. Subsection entitled "APPOINTMENTS, TERMS, METHOD" of the City of San Leandro Councilmembers Handbook is hereby amended to read as follows, with additions in underline and deletions in strikethrough text:

The members of each of such boards or commissions shall be appointed by the Council. They shall be subject to removal by the Council without cause, notice or hearing.

Board and Commission members, ~~except Youth Advisory Commission Members~~, shall hold office commencing from the date of appointment until their respective successors are appointed and qualified. The terms of Board and Commission Members shall terminate upon the expiration of the regular term of the Mayor or Council Member representing a Council Member District or at-large position from which the Board or Commission Member was appointed. Youth Advisory Commission Members and the Youth Member of the Library-Historical Commission shall hold office for one (1) year and until their respective successors are appointed and qualified. Youth Advisory Commission Members may be appointed for up to four (4) consecutive terms. A vacancy shall be filled by appointment for the unexpired remainder of the term. (*San Leandro Municipal Code, Section 1-3-115*)

SECTION 3. The provisions of this resolution shall take effect when the ordinance adding the youth member to the Library-Historical Commission becomes effective.